

Club Scientific Sexual Abuse Policy

Sexual abuse is in appropriate sexual contact of any type. Club Scientific does not tolerate sexual contact or abuse. Sexual abuse includes molestation, sexual assault, sexual exploitation, or sexual injury. Any incidents of sexual abuse believed to have occurred will be reportable to appropriate law enforcement agencies and regulatory agencies. **Under Georgia law, any person who is working with a child and suspects abuse at home or at a location other than Club Scientific is also legally responsible for reporting any suspected abuse.**

To avoid abuse of any kind, Club Scientific has strict guidelines regarding staff member's interactions with children. Our guidelines for interaction with children are as follows:

- 1) Staffers are to NEVER be alone with a child. They may be alone with multiple children, but they may never be along with a single child.
- 2) Staffers are to NEVER go into the bathroom with children, except in case of an emergency, which needs to be immediately attended to. In that instance, the staffer is to notify another staff member before entering the bathroom to attend to the emergency.
- 3) All classroom doors will remain open 100% of the time.

If a staff member does not abide by any of the above rules, it is grounds for immediate dismissal.

Reporting Procedures

If any personnel are aware of or suspects sexual abuse is taking place, they must immediately report it to one of the center's directors. Director's will:

- 1) First director will immediately call law enforcement and keep child with her or him at all times.
- 2) If the suspected abuse is to have allegedly occurred at Club Scientific, have the second director remove the suspected staff member from their classroom, playground, etc. Second director will stay with the suspected staff member until police arrive.
- 3) First director will call the child's parents.
- 4) First director will call the camp owners.

Club Scientific will fully cooperate with any investigation conducted by law enforcement or regulatory agencies. Club Scientific reserves the right to place the accused on a leave of absence and/or terminate the employee.

Acknowledgement of Receipt and Understanding of Sexual Abuse Policy

I acknowledge that I have received and read the sexual abuse policy and/or have had it explained to me. I understand that Club Scientific will not tolerate any employee who commits sexual abuse. I also understand that, under Georgia law, I am obliged to report any suspected abuse even if it occurs at home or outside Club Scientific.

I understand that it is my responsibility to abide by the rules contained in this policy and I understand how to report incidents as set forth in this policy.

Employee signature: _____

Employee name (printed): _____

Date: _____