



**CLUB SCIENTIFIC, LLC
WAREHOUSE EMPLOYEE JOB DESCRIPTION/CONTRACT**

1. Commitment to the Club Scientific Brand and the owners. We are depending on you as the foundation of our business. Remember, we are in the Children's business and we want everyone to have what they need in the field.
2. Dress Code - We will provide camp T-shirts, which should be clean each day. Jeans and closed toed shoes must be worn. We bring potential Franchisees into the warehouse and you will deal with other business people such as delivery persons, machine maintenance persons, and others.
3. Appropriate language will be used at all times.
4. Cell phone use only during emergencies or to call owners.
5. Follow Directions: The packing of inventory is a huge responsibility; therefore, a schedule must be followed in order for inventory to be packed ACCURATELY and ON TIME.
6. You may have to run inventory to a location due to a student being added and we will reimburse you for your mileage. Our main GOAL is not to have to run inventory because we didn't pack correctly.
7. The warehouse must always be clean and organized.
8. You will be given a warehouse key and security code that you will keep confidential. The doors to the warehouse will be closed and locked while you are working. You will NEVER be in the warehouse without the permission of the owners. You are not permitted to bring anyone unauthorized into the warehouse.
9. Communication with the owners is key! If you need something or have an issue call us immediately. We are here to help you!

_____ has agreed to work 25 hours (or more as needed) Monday-Friday and perform all duties pertained to the packing of inventory as stated in said job description. Compensation will be \$10.00 an hour for 25 or more hours a week.

All Club Scientific staff members are required to maintain an appropriate Facebook page, if applicable, while under our employment.

All Club Scientific staff members are required to sign a non-compete/disclosure document.

WELCOME TO THE CLUB SCIENTIFIC FAMILY!

Date: _____

Employee: _____

Owner: _____
Bob or Sue Hagan